

Auction Day Information

- Please arrive around 8am.
- Have all of your items with you.
- Bring your ticket stubs and money for turn in.
- Bring scissors and tape (packing and scotch).
- Pick up your table order and bid sheets from Jolyn.
- Place items in number order, serpentine back and forth across table.
- Tag all physical items.
- DO NOT tag copies of gift certificates.
- Use small tags for most things.
- Use large tags for large items.
- The item number goes on the top part of the tag on both sides. Do not put the A before the number.
- If your item has 3 parts to it, tag 1 of 3, 2 of 3 and 3 of 3, etc. under the same number.
- Can the item number tag be seen easily?
- Place your bidder sheets in front or next to your item
- Make sure there is a solid surface underneath.
- DO NOT tape the bidder sheets down.
- See Jolyn to be checked out before you leave.
- We will place pens on each table for bidders to bid with.
- Thanks for all you do to make this auction a success!